



PRELIMINARY SAFETY & HEALTH PLAN

Health, Safety & Welfare at Work (Construction) Regulations 2013

Project

Refurbishment of

***FRAMEWORK FOR RESPONSE and GENERAL MAINTENANCE
in WEST (D15) & SOUTH FINGAL 2026
(Job no. 26-002)***

Prepared By

Project Supervisor for Design Process

**Fingal County Council
County Hall
Swords
Fingal
County Dublin**

Date: 26 November 2025

Job No: 26-002

This Safety & Health Plan has been prepared on a preliminary basis in accordance with Article 12(1) (a) of S1 291 of 2013, the Safety, Health and Welfare at Work (Construction) Regulations 2013, and is based on project information available of this time and gathered during design

PRELIMINARY SAFETY & HEALTH PLAN

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1.0 CONTACT DETAILS & APPOINTMENTS

Architects: *Fingal County Council*

Fire Safety Consultants: *N/A*

Civil & Structural Engineers: *N/A*

Mechanical & Electrical Consultant(s): *Fingal County Council*

Quantity Surveyor: *Fingal County Council*

Temporary Works Designer *N/A*

Other Consultants: *N/A*

2.0 PROJECT DETAILS

2.01 Client

Fingal County Council, County Hall, Main Street, Swords

2.02 Project Supervisor for the Design Process

Fingal County Council, County Hall, Main Street, Swords

2.03 Project Description

The contract is for emergency cover, general maintenance, repair and small building works to existing Fingal County Council housing stock (3327 units approx.), and other council facilities, in the West (D15) and South of the county.

The housing stock consists of a variety of single, two and three-storey houses, ground & first floor flats, and three-storey apartment blocks and duplex units of various sizes. The works will include:

- General repairs and maintenance to the building fabric,
- General Plumbing & Electrical installations, repairs and maintenance (in some instance heating systems may be included).
- Repairs to fireplaces and flues
- Repairs to and on occasion replacement of joinery (i.e. windows and doors including glazing).
- Repairs replacement of kitchen units,
- Repairs and maintenance to underground drainage (private drains only).
- Repairs and maintenance to external works such as paths, fences and boundary walls.
- Painting and decorating.
- Repairs to finishes (i.e. walls, floors and ceilings).
- Minor demolitions (i.e. sheds, outhouses, boundary walls etc).
- Some landscaping works such a cutting back of shrubbery, clearance of household items.

The associated central heating systems do not generally form part of this contract. The Contractor shall liaise with the Council's Mechanical and Electrical Contractors and Inspectors in this regard.

2.04 Site Location

The works may be located anywhere within the Northern and Eastern areas of Fingal County Council. (Please see Tender Documents).

2.05 Contaminated Land

Not anticipated

2.06 Drawings, Specifications, Locations of Connections for Welfare Facilities

Drawings: *As Form of Tender*

Specification: *As Form of Tender*

Existing Safety File; None ☒ Described in Appendix D ☐

Locations of Connections for Welfare Facilities: *As Form of Tender*

2.07 Relevant Adjoining Land Uses

Predominantly local authority and private housing.

2.08 Restrictions of Working Hours

08:00 – 18:00 Mon – Fri; 09:00 – 13:00 Saturday; No work permitted on Sundays or public and Bank Holidays

2.09 Site Restrictions

- *Dwellings are to be secure at all times*
- *There shall be a minimum of interference with the use, occupation and enjoyment of the homes of adjoining residents*
- *No storage of waste skips permitted*

2.10 Traffic Systems and Access Restrictions

Minimise inconvenience to all residents and have regard to pedestrians, especially children.

2.11 Existing Roads and Sightlines

Contractor to ensure that construction traffic and any vehicle connected with the works do not cause a hazard to pedestrians and passing traffic.

2.12 Access to the Site

Only authorised personnel to be permitted on site. All contractor's personnel to carry appropriate photo I.D. at all times on site.

2.13 Intended Contract Commencement Date: *

The Contractors obligations under the 'Contract' will commence at 12 Noon on the date set on the 'Letter of Appointment'.

2.14 Intended Contract Completion Date: *

To be agreed

2.14 Phasing of Works:

Dwellings to be refurbished on the basis of a priority list determined by Fingal County Council.

*** Note:**

The intended commencement and completion dates are advised above. The basis for the timescale should be based on industry norms and professional judgement. When the client requires the time frame to be Accelerated this should be clearly notified to the tenderers so that appropriate measures can be taken by tenderers for compliance with Safety and Health Regulations and legislation. Tenderers should be requested to confirm the Timeframe is practicable, and would not adversely impact on safe working methods

3.0 OTHER WORK ACTIVITIES

The following other activities, not related to or included within the scope of the project, will be carried out on site during the construction phase:

3.1 Existing Building Activities:

None anticipated

3.2 Installation of Services, (E.g. Data Cable etc.):

None

3.3 Installation of furniture and/or equipment:

None

3.4 External works such as Land Drainage, Landscaping:

None

3.5 Public Utility Services, Work by Local Authority:

Provision of gas main as required

3.6 Other:

Removal of asbestos corrugated roof sheeting on shed to the rear of the house by specialist licensed contractor as part of the relet works

4.0 KNOWN EXISTING SERVICES

Note: work near high voltage power lines is dealt with in Section 4.1 – 4.3. The following information is checked as far as possible by the Project Supervisor Design Process with the Client and the Consultants during site visits & consultations, and records what can be reasonably established.

4.01 Underground Services:

Utility drawings have been received from: *None*

These drawings have been issued to the main contractor...Yes/No

Action: *Contractor to ensure that a full survey of any work area is undertaken (including CAT scan) in advance of any demolition/construction activities commencing. Further Consultation with the service provider is required in advance of works.*

4.02 Electric Cables/Lines:

Electrical service is present, see note below.

Action: *Contractor to ensure that a full survey of any work area undertaken (including CAT scan) in advance of any enabling/demolition/construction activities commencing. Consultation with the service provider is required in advance of works*

4.03 Overhead Services:

Overhead electrical cables may be present, see note below

Action: *Contractor to undertake thorough examination of the site and adjoining area (access roadway in particular). Overhead lines to be protected at all times to prevent contact by construction plant/activities, (Ref: ESB & HAS Guidelines)*

4.04 Telephone/Communication Cables:

Service is present, see note below.

Action: *Contractor to ensure that a full survey of any work area is undertaken (including CAT scan) in advance of any demolition/construction activities commencing. Consultation with the service provider is required in advance of works.*

4.05 Gas Mains:

Not anticipated in these locations, the contractor should check each site.

Action: *Contractor to ensure that a full survey of any work area is undertaken (including CAT scan/alternative relevant method) in advance of any demolition/construction activities commencing.*

4.06 Water Mains:

Service is present, see note below.

Action: Contractor to ensure that a full survey of any work area is undertaken (including CAT scan/alternative relevant method) in advance of any demolition/construction activities commencing. Consultation with the Fingal County Council Water Services Department is required in advance of works.

4.07 Other Liquids/Gases under pressure:

None anticipated

Action: Contractor to ensure that a thorough site service investigation is undertaken in advance of the construction phase commencement.

4.08 Other:

None anticipated.

5.0 PARTICULAR RISKS

The following is the non exhaustive list of particular risks to the safety and health of persons (as set out in Schedule 1, of S1 291 of 2013) together with the opinion of the Project Supervisor for Design Process on what elements of the works may fall within each particular risk category. It should be noted that many of the risks on the project may arise out of working methods which are at the discretion of the Contractor and as such cannot be determined by the Project Supervisor for the Design Process.

Note that in relation to the following:

- a) **Items 1 and 2 of the Schedule 1** only those risks which would both be evident and reasonably deducible from drawings or other support documentation to a competent Project Supervisor Construction Stage are listed.
- b) **Items 3 to 10 of the Schedule 1** only those risks which are reasonable foreseeable by the Project Supervisor Design Process are **listed**.
- c) **Other work which may involve risks** only those which would not be evident and reasonably deducible from drawings or other supporting documentation to a competent Project Supervisor Construction Stage are listed.

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- 5.01** Works which put persons at work at risk of (a) **falling from a height**, (b) **burial under earthfalls** (c) **engulfment in swampland**, where a risk is particularly aggravated by the nature of the work or processes used or by the environment at the place of work or construction site:

Not anticipated beyond risks normally encountered in one or two storey dwellings

- 5.02** Burial under Earthfalls for example deep foundations, deep cuttings, work in excavations, which are in or adjacent to unstable ground, hazardous underground services or where there is a risk of undermining existing foundations:

Not anticipated

Action: *Bearing capacity of ground to be assessed in relation to the use of heavy plant, equipment and deliveries. Assessment in relation to the use of craneage/piling rigs also to be undertaken*

5.03 Falling from a height:

Not anticipated

Action: *Collective protective measures (e.g. Safe working platforms, sturdy guard-rails etc) to be provided for all works at height, at all times.*

5.04 Works on or near site boundaries or existing structures:

Where reinstating or erecting boundary walls or fences, the contractor is to ensure that adjoining boundaries are not undermined or otherwise damaged.

5.05 Engulfment in Swampland, for example, unstable ground, work adjacent to lakes and ponds or reclaimed ground.

Not anticipated

5.06 Work on or adjacent to fragile roofing materials:

The work is to be properly planned and organised. Risk assessments and method statements if such work is required, are to be prepared, on an individual site basis before work commences.

New roof lights must be non fragile in accordance with Class B as defined by ACR (M) (001)2000 and maintained in accordance with the manufacturer's written instructions. Project Supervisor for Construction Stage is to obtain certification of same to be issued to the Project Supervisor for Design Process.

5.07 Installation of Scaffolding:

See note below

If required, *Standard access scaffolding will be used. The scaffolding must be designed to accommodate some storage of materials and must be protected at all locations to ensure against the possibility of falling materials or equipment onto the public footpath. Measures must be taken to ensure for the control of dust, dirt and debris. Scaffolding to be protected at ground level with upper level protection to provide for public safety. Scaffolding to be erected altered and dismantled strictly in accordance with the provisions of Code of Practice for Access and Working Platforms, Working at Height Regulations 2006 and Code of Practice for Safety in Roof work (August 2005). Designers of scaffolding to furnish structural calculations and Method Statement for erection, alteration and dismantling to PSCS prior to erection.*

Action: *Implementation of a site-specific method statement which will include how the scaffolding will be managed, planned, installed, checked and removed is to be prepared and implemented.*

The use, purpose and maximum loading shall be clearly communicated to the designers, the installers and the users of scaffolding. The Safety and Health Plan shall be updated during the project to reflect the status of the scaffolding including

completion of the GA3 "Scaffolders Report of Inspection of scaffold" prior to use, on alteration, following inclement weather and following the weekly inspection.

Safety notices to be erected at ground level informing visitors to the site.

5.08 Operations where the nature of the work or other restrictions makes it impracticable to provide standard scaffolding or other suitable and sufficient means of support:

Not anticipated. If required, an assessment is to be made by the contractor on an individual site basis before work commences.

5.09 Work which puts persons at risk from chemical or biological substances Constituting a particular danger to the safety and health of such persons or involving a statutory requirement for health monitoring:

Contractors are reminded of the varying social circumstances and lifestyles that pertain in the Council's housing stock. Fingal County Council cannot exclude the possibility of substance abuse or other anti-social behaviour. The implications for health and safety should be addressed by the Project Supervisor for the Construction Stage (PSCS).

5.10 Where certain materials or substances are to be used, or materials in existing buildings are to be modified, a particular risk in relation to chemical or biological substances may exist:

Removal of asbestos corrugated roof sheeting on shed to the rear of the house by specialist licensed contractor as part of the relet works

Any work which involves the renovation of buildings which were initially constructed prior to the mid-1970s should have an asbestos survey carried out by a specialist competent specialist person. The competent person should have training in asbestos surveying and identification.

Some houses may contain asbestos (e.g. behind fuse boards, in fuel store roofs and in some floor and ceiling finishes). Where asbestos is identified and prior to work continuing, the asbestos is to be assessed by the contractor. If it is necessary to remove the asbestos, the work must be carried out in accordance with the specification.

5.11 The circumstances of the use of certain materials or substances may give rise to particular risks based on their toxicological or physio-chemical properties,

Pesticides and herbicides to be substituted with less hazardous types.

*Instructions on MSDS to be rigorously followed and relevant P.P.E to be provided.
Washing and cleaning facilities to be provided.
Maintenance procedures to be set out in maintenance manual.*

5.12 There may be a specific legal requirement for health monitoring where a work activity puts a person's health at risk from hazardous substances or preparations. Where such a requirement exists the activity must be regarded as involving a particular risk:

Removal of asbestos corrugated roof sheeting on shed to the rear of the house by specialist licensed contractor as part of the relet works

*Substances with the risk designation R45 and R49 must not be used.
Reduced hazardous preparations must be used at all times and the appropriate protection measures as outlined in the MSDS. Collective protection measures to be implemented at all times if chemical preparations are to be used.*

Ref Appendix A – "Prohibited Substances"

Examples of activities requiring health monitoring and therefore involving particular risks include:

- The stripping of lagging which contains or is likely to contain asbestos or the breaking or mechanical drilling or screwing and removal of insulation boards tiles and other products likely to contain asbestos to which the Safety, Health and Welfare at Work (Protection of Employees) (Exposure to Asbestos) Regulations 2006 (S.I No 386 of 2006) apply.*
- Where friable asbestos is identified and remains in place and the risk exists that asbestos will be disturbed during the course of the project. the Project Supervisor for Construction Stage is required to develop a method statement to remove asbestos at the earliest possible time.*
- Demolition involving the flame cutting or shot blasting of painted steel where the paint is likely to contain lead and where an assessment reveals any conditions as referred to by the Safety, Health and Welfare at Work (chemical Agents) Regulations.*
- Any other work activities involving the use of any chemical or biological agents where a risk assessment in accordance with Regulations 4 and 5 of the above mentioned Chemical Regulations 2001 or Regulation 4 of Safety, Health and Welfare at Work (Biological Agents) (Amendments) Regulations 1998 (S.I No 248 of 1998) reveals a risk to Safety or Health.*
- All hazardous substances and preparations must be labelled with appropriate hazard symbols and the supplies must provide a safety data sheet when requested by any person. The labels and safety data sheet must include risk phrases, which indicate the specific risks associated with the substance. The requirements are set out in the European Communities (Classification, Packaging Labelling and Notification of Dangerous Substances) Regulations 2003 as amended by the European Community (Classification, Packaging Labelling and Notification of Dangerous Substances Amended) European Communities (Classification, Packaging Labelling of Dangerous Preparations Regulations 2004) (S.I No 62 of 2004))*

5.13 Work with ionising radiation:

None Anticipated

5.14 Work near high voltage power lines:

Action: All new services on site to be identified protected and marked. All operatives to be informed of location and status of all site services. Procedures for working on or near services to be implemented.

5.15 Work exposing persons at work to the risk of drowning:

None Anticipated

5.16 Work on wells, underground earth work and tunnels:

None Anticipated

5.17 Work carried out by divers at work having a system of air supply:

None Anticipated

5.18 Work carried out in a caisson with a compressed air atmosphere:

None Anticipated

5.19 Work involving the use of explosives:

Prohibited

5.20 Work involving the assembly or dismantling of heavy prefabricated components:

Not generally anticipated. Where demolition or work to roof trusses is required, the PSCS is to prepare a risk assessment and implement a method statement for dealing with the hazard

5.21 Work in the current Covid-19 pandemic

Site specific risk assessment and method statement to be provided outlining how works will be carried out in respect to Covid-19 (HSE guidelines and restrictions) – Documentary evidence to be submitted outlining how contractor will comply with these restrictions

6.0 CONCLUSIONS

Conclusions by the designers and the Project Supervisor for the Design Process as regards the taking account of the General Principles of Prevention and any relevant safety and health plan or safety file.

6.01 The works have been assessed taking account of the Principles of Prevention. The design team & PSDP undertook design risk assessments interactively *in November 25*. Design Risk Assessments are available for inspection/information from PSDP.

6.02 Contractor to confirm that works can be undertaken safely within the contract period.

- 6.03 Utility service drawings as attached are indicative only- Additional scanning on site and footpath are required in advance of any construction related activities.
- 6.04 Integrated edge protection to be provided to all edges and openings immediately on construction. Construct access stairs with each floor in order to provide access for the works.
- 6.05 Site to be fully secured and controlled against unauthorised entry.
- 6.06 Contractor to take account of soil conditions and bearing capacity in respect of construction activities, machinery and storage.
- 6.07 Site to be set out to provide working and storage space.
- 6.08 Deep excavations to drainage to be avoided where possible.
- 6.09 PSCS/Contractor to appoint a competent Temporary Works Co-ordinator to oversee and co-ordinate all procedures in relation to temporary works.
- 6.10 Temporary works including formwork propping to be identified, designed and certified by a competent temporary works engineer as to ensure for the stability of the structure during the construction stage.
- 6.11 Contractor to implement traffic management plan to include for the safe interface between construction plant and pedestrians (on and off site).
 - 6.11.1 Collective protective measures to be implemented in preference to personal measures.
- 6.12 Manual handling to be avoided as far as is reasonable practicable. Lightweight materials to be used/specified, and mechanical means of lifting to be deployed as far as is reasonably practicable.
- 6.13 Contractor to prepare and implement site-specific emergency plan for the site and works.
- 6.14 Structural calculations and a site specific method statement for the erection, alteration and dismantling of any scaffolding to be furnished and maintained in the scaffolding register. Scaffolding erection, alteration dismantling and use to be strictly in accordance with the provisions of "Code of Practice for Access and Working Platforms" HSA. Scaffolding to be inspected before use, on a weekly basis, after adverse weather conditions and after any alteration by person with appropriate CSCS training and certified accordingly (Form WH1). Scaffolding register to be maintained on site.

The ground level of the scaffolding is to be protected. Public safety to be monitored at all times. Appropriate safety signage for public and operatives must be affixed to the hoarding and in the vicinity of the site as necessary.
- 6.16 The contractor to include for all procedures in relation to the control of dirt, dust, vibration and noise. Access roadway to be swept and cleaned on a daily basis to the nature of the construction of the site as necessary.
- 6.15 Contractor to implement good housekeeping procedures on site and to ensure for the control of rodents.

Consultant	Yes	No
Architect	X	
Mechanical and Electrical Consultant:		X
Structural Engineer:		X
Other Consultants:		X

**Designer Assessments
received from the following:**

Design risk assessments were undertaken interactively by the
above design team & PSDP

X

Design Risk Assessments are available for
inspection/information from PSDP

X

7.0 CONTINUING LIASON

7.1 Procedures for dealing with co-ordination of Designers, Procedures for organising co-operation between Designers, Procedures for dealing with changes of late changes to design.

Will be dealt with internally within Fingal County Council. The Design Team should promptly bring to the attention of the PSDP, any significant implications or issues arising in the construction phase as a result of design/specification changes.

7.2 Procedures for considering health and safety aspects of the design elements by the Project Supervisor Construction Stage who must then inform Project Supervisor Design Process/Architect in Charge.

The PSCS should bring to the attention of the PSDP, any significant safety implications or issues arising in the construction phase as a result of design, specification, process changes and/or from any input from specialist suppliers and/or designers.

Supplementary to this, notify the PSDP promptly of:

- *Any accident/incident/near-miss*
- *Any visits by the Health & Safety Authority*
- *Any liaison between the temporary and permanent works designers and any Health & Safety implications arising from such.*
- *Any implications the construction phase may have whether unforeseen or not which affect the 'Particular Risk' elements as listed in this document.*
- *Any delays to the construction phase programme resulting from any Health & Safety issue (s).*
- *Any liaison between the client, design team and PSCS.*

Design Team PSCS/PSDP Co-ordination meetings frequency to be determined.

The information contained in this preliminary Safety and Health Plan has been prepared on a preliminary basis prior to the commencement of the work on site. It does not take account of any matters of information, which may come to light after that time.

Signed:

Johnnala May

Date: 26-Nov-25

For and behalf of Fingal County Council

APPENDICES

APPENDIX 'A' PROHIBITED MATERIALS

- 1** Urea formaldehyde foam or materials which may release formaldehyde in quantities which may be hazardous with reference to the limits set from time to time by the Health and Safety Executive.
- 2** Blue asbestos or asbestos based products.
- 3** Chrysotile asbestos or asbestos based products.
- 4** Amosite asbestos or asbestos based products.
- 5** Lead or any materials containing lead which may be ingested inhaled or absorbed except where copper alloy fittings containing lead are specifically required in drinking water pipework by any relevant statutory requirements.
- 6** Any insulation materials (including roofing and cladding) involving the use of CFC in the manufacturing process.
- 7** Work involving the use of substances, which must be labelled with the risk phrases R45 "may cause cancer" or R49 "May cause cancer by inhalation" and where a risk assessment in accordance with Regulation 4(b) of the SHWW (Carcinogens) Regulation 1993 reveals a risk to safety and health.
- 8** Work involving the use of substances, which must be labelled with the risk phrases R42 "may cause sterilisation by inhalation" and where a risk assessment in accordance with Regulation 4(b) of the SHWW (Carcinogens) Regulations 1993 reveals a risk to safety and health.
- 9** Any other work activities involving the use of any chemical or biological agents where a risk assessment in accordance with Regulations 3(2) and 3(8) of the SHWW (Chemical Agents) Regulations 1994 or Regulations 4 and 10 SHWW (Biological Agents) Regulations 1994 reveal a risk to safety and health.
- 10** Project Supervisor for Construction to develop test regime for potential biological, chemical hazards.

All hazardous substances and preparations must be labelled with appropriate hazard symbols and the suppliers must provide a safety data sheet when requested by any person. The labels and safety data sheets must include risk phrases, which indicate the specific risks associated with the substance. The requirements are set out in the European Communities (Classification, Packaging Labelling and Notification of Dangerous Substances) Regulations

APPENDIX 'B' EXISTING HEALTH & SAFETY FILE

N/A

APPENDIX 'C' SAFETY AND HEALTH PLAN

Site specific Safety and Health Plan to be implemented by the Project Supervisor Construction Stage.

Following items (list is not exhaustive) should be addressed in the Health and Safety Plan:

The Preliminary Safety and Health Plan

1. Description of Project

- Project Description and programme details;
- Details of client, designers, Project Supervisor Design Process and other consultants;
- Extent and location of existing records and plans;
- Arrangements for communicating with Designers, PSCS and other as appropriate.

2. Client's Considerations and Management Requirements

- Structure and organisations;
- Safety Objectives for the project and the arrangements for monitoring and review;
- Permits and authorisation requirements;
- Emergency procedures;
- Site rules and other restrictions on contractors, supplied and the others, e.g. access arrangements to those parts of the site which continue to be used by the client;
- Activities on or adjacent to the site during the works;
- Arrangements for liaison between parties;
- Security arrangements.

3. Environmental Restrictions and Existing On-Site Risks

(a) Safety hazards, including:

- Boundaries and access, including temporary access;
- Adjacent land uses;
- Existing storage of hazardous materials;
- Location of existing services – water, electricity, gas etc.
- Ground conditions;
- Existing structures – stability, or fragile materials.

(b) Health hazards, including

- Asbestos, including results of surveys;
- Existing storage of hazardous materials'
- Contaminated land, including results of surveys;

- Existing structures hazardous materials;
- Health risks arising from client's activities.

4. The Safety and Health Plan for the construction stage.

(a) Description of Project

- Project description and programme details
- Details of client, Project Supervisor Design Process and Project Supervisor Construction Stage, designers, main contractor and other consultants.
- Extent and location of existing records and plans;
- Arrangements for communicating with Contractors, PSDP and others as appropriate.

(b) Communications and Management of the Work

- Management structure and responsibilities;
- Safety and health goals for the project and arrangements for monitoring and review of safety and health performance;
- Arrangements for;
 - Regular liaison between parties on site;
 - Consultation with workforce;
 - The exchange of design information between the Client, Designers, Project Supervisor for the Design Process, Project Supervisor Construction Stage and Contractors on site;
 - Handling design changes during the project;
 - The selection and control of contractors;
 - The exchange of safety and health information between contractors;
 - Security, site induction, and on-site training;
 - Welfare facilities and first aid;
 - The production and approval of risk assessments and method statements;
 - The reporting and investigation of accidents and other incidents (including near-misses).

(c) Site Rules

(d) Fire and emergency procedures.

5. Arrangements for Controlling Significant Site Risks.

(a) Safety Risks

- Services, including temporary electrical installations;
- Preventing falls;
- Work with nor near fragile materials;
- Control of lifting operations;
- Dealing with services (water, electricity and gas)
- The maintenance of the plant and equipment;
- Poor ground conditions;
- Traffic routes and segregation of vehicles and pedestrians;
- Storage of hazardous materials;
- Dealing with existing unstable structures;
- Accommodating adjacent land use;
- Other significant safety risks.

(b) Health Risks

- Manual Handling;
- Reduce noise and vibrations;
- Removal of asbestos;

- Dealing with contaminated land;
- Use of hazardous substances;
- Other significant health risks.

APPENDIX 'D' SAFETY FILE

Safety File

The project Supervisor Construction Stage shall supply all necessary safety file information to the PSDP, which shall include the following (list not exhaustive).

The Project Supervisor Construction Stage in co-operation with the Main Contractor shall ensure that the Safety File to be produced at the end of the project shall incorporate all issues identified in the Main Contractor's Method and Safety statement.

The Project Supervisor Construction Stage shall standardise the format for each Sub-contractor's information for the Safety file with the Client for ease of access of information and standard information to be submitted by all Sub-contractors.

The Project Supervisor Construction Stage shall identify relevant information to be issued by the Project Supervisor Design Process and issue a request in time. This will allow the Project Supervisor Design Process to instruct the Design Team and the Client to issue the necessary information to be included in the File.

The Safety File shall also include the following items (list not exhaustive).

- a. The Design Team drawings, specification and bills of quantities used for the purpose of construction
- b. Certification that all safety glazing is installed as required. Location and type of safety glazing used shall be described
- (3) Fire Safety Application Report, Last fire Certification drawings used for Construction and copy of Fire certificate, (for all relevant Fire Certificates for the project).
- (4) Drawings, details and certification of the system including relevant pull out tests and other loading tests for access safety systems such as hooks, safety lines, barriers, etc.
- (5) Certification of all Fire Safety/Emergency related work must be included in the Safety File and should include:
 - Drawings by specialist sub-contractors which indicate location of fire stopping and cavity barriers including associated test certificates.
 - Confirmation that the works are completed as per drawings and test certificates
 - Fire test certificates for doors and confirmation that the doors are installed in compliance with the test certificates by specialist sub-contractors.
 - Drawings, which indicate the location of, fire rated enclosures and the relevant test certificates.
 - Confirmation that the works are completed as per drawings and test certificates.
- (6) Confirmation that services and emergency services in particular are fully commissioned and Services Consultants acceptance of same.
- (7) Details including names, type of training and dates of training of Client representative for Emergency and Safety Systems.
- (8) Correspondence PSDP and PSCS with Client.
- (9) Operation and maintenance manuals and recommended maintenance regime.

APPENDIX 'E' SITE SPECIFIC RULES

These are generic rules for the general guidance of the Main Contractor and must be developed by the main contractor to become Site Specific Rules for the project in hand:

1. All site visitors, personnel and contractors should be required to comply with the Main Contractor's Health & Safety Policy and the specific Construction Stage and Health Plans.
2. All other Sub-Contractors should be required to provide evidence of their Health & Safety Policy and procedures to the main Contractor prior to start of work. This information should be incorporated in the Health & Safety Plan by the Project Supervisor Construction Stage. A monthly report will be submitted as to the status of each sub-contractor's submission and adherence to procedures.
3. All risks identified in the Preliminary Safety and Health Plan and in the Safety, Health and Welfare at Work (Construction) Regulations 2013 are to be individually identified and addressed by the Main Contractor.
4. Method Statements and Safety Statements are to be reviewed and revised as necessary on an ongoing basis to take into account any new issues, which arise during the course of any revision. Revisions, which could affect SHW matters, are, to be raised at site meetings.
5. All site personnel and Safety and Health personnel should be advised on an ongoing basis of any revisions to the Safety Plan by the PSCS.
6. Standard and proof of adequate training of personnel on site is to include in the Safety, and Health Plan prepared by the PSCS.
7. Smoking is not permitted within the designated working areas.
8. Eating and drinking should not be allowed in the designated working area.
9. Main Contractor should ensure that a suitable person is appointed to attend all hot work operations and be supplied with a suitable fire-extinguishing appliance. Hot work must finish at least one hour before completion of work on site of that day to ensure that the workplace is left in a safe condition.
10. Collective protective measures such as nets and mobile elevated platforms must be considered by the Main Contractor during the erection of the roofwork.
11. The Main Contractor will take sufficient adequate steps to control dust during the construction stage and this is to be noted in the Safety and Health Plan and to be reviewed at the site meetings.
12. The Main Contractor should ensure that all excavations are supported in accordance with the requirements for the 2013 Construction Regulations.
13. The Main Contractor is to ensure that all relevant Safety and Health Regulations are adhered to at all times.
14. Personnel or sub-contractors with an unsatisfactory safety record procedure shall not be allowed on the site unless evidence of improvement and training to achieve same is obtained.
15. The Contractor shall observe all legislation with regard to littering.
16. The Main Contractor shall ensure that all cables, loose wires etc. and other trip hazards are avoided and set up procedures to prevent same.
17. Work must not commence until the Safety and Health Plan (Construction) is in place for each of the Sub-Contractors.
18. The PSCS should issue a method statement for distribution of Health & Safety related information and revisions to Health & Safety Plan to Sub-Contractors and any other parties whose health and safety may be affected.
19. The PSCS shall advise all parties, whose health and safety might be affected of the emergency arrangements for dealing with and minimising the effects of injuries, fire and other dangerous occurrences.

20. The Main Contractor shall minimise noise and vibration as far as is reasonably practicable.
21. For any statement, reference, report, legislation the more onerous conditions will apply.

APPENDIX 'F' ATTACHMENTS

The following documentation has been issued under separate cover and forms part of this Preliminary Safety and Health Plan.

- *Design and The Principles of Prevention.*

If any documentation has not been received, please advise the Project Supervisor Design Process.